

**Levy Oversight Committee  
Minutes  
December 13, 2005 Meeting**

**Members Present:** William Bradford, Jordan Royer, Mayor's Office; John Franklin, Mayor's Office; City Council President Jan Drago, Finance Director Dwight Dively

**Staff Present:** Karl Stickel, DOF; Fire Chief Gregory Dean, Assistant Chief William Hepburn, Battalion Chief Molly Douce; Fleets and Facilities (FFD) Director Brenda Bauer, Dove Alberg, FFD; Chris Potter, FFD; Ellen Hansen, FFD; Monica Lake, FFD;

**Guests:** Ken Johnsen and Brad Tong of Shiels, Obletz, Johnsen (SOJ)

1. The minutes of the September 22, 2005 meeting were adopted.
2. Levy Program Financial Update – Brenda Bauer  
Brenda reported that Fleets and Facilities is working with a consultant specializing in cost estimating and will bring a report to the Council in January, along with suggestions on how to move forward. Staff are currently meeting with individual councilmembers and Council central staff and are in the process of finalizing the report. FFD plans to come back to the Oversight Committee with a final report.
3. **2005 Fourth Quarter Status and Budget Overview – Dove Alberg**
  - Dove Alberg distributed the report and asked staff and consultants to report on their projects.
  - Brad Tong reported on the Joint Training Facility, which is 86% complete.
  - Monica Lake discussed the Fire Station 10 Project, distributed the outreach plan and talked about opportunities for neighborhood residents to enter apprenticeship programs, and for restaurants and catering businesses to do business with the contractor and workers. There are goals for participation of Women and Minority-owned Businesses (WMBEs) identified in the outreach plan.

Professor Bradford asked when the committee could learn about the results of these outreach efforts. Monica said the majority of the bid packages will occur in March.

Brenda Bauer noted that Hoffman Construction typically provides lots of opportunities for WMBEs.

Councilmember Drago suggested using an approach similar to the one used by Turner Construction.

- The Land Acquisition Report was discussed. Dallas Baker asked about neighborhood concerns, and learned the major concerns seem to be about noise and property values.
- Small Fireboat: There is good progress on this project. Sea trials are planned for March, with the delivery date expected in April. It will go into service in late April or early May.
- Large Fireboat: Shop drawings are almost complete. The planned delivery date is December of 2006.
- Emergency Fire Suppression Water Supply: This project is ahead of schedule, with all hydrants expected to be completed by the end of the year except for the Queen Anne water tank location.
- Emergency Power Supply: All generators have now been delivered and testing is underway.
- Emergency Supplies Caches: This project is scheduled for completion by second quarter of 2006.
- Budget Overview: We have underexpended on land acquisition up to this point as authorization for and negotiation of purchases have been slower than expected, however, purchases to date are within expected costs.
- Emergency Supplies Caches: We have selected the four sites: the Haller Lake Fueling Station in North Seattle, the Parks Department Westbridge facility in West Seattle, the Sunny Jim Shops area in South/Central Seattle, and Catherine Blaine Elementary in Magnolia.
- The Request For Qualifications for Architecture/Engineering Services for the first four stations was advertised in November, and a presubmittal conference was held on November 29. It included the first-ever WMBE networking fair. More than 60 people attended.
- Communications Plan: The plan was distributed at the meeting and the Oversight Committee was asked to review and comment.

#### **4. Questions and Answers**

Dallas Baker asked Chief Dean about plans to change the work hardening room at the Joint Training Facility to a video conference/media center. Chief Dean replied that it would take \$109,000 to equip the work hardening room and that there was no money currently budgeted for this purpose.